



Date: August 30, 2019

1. *All Administrative Secretaries of the Federal Government*
2. *All Heads of Attached Departments of Federal Ministries*
3. *All Heads of Autonomous Bodies*
4. *Secretary, National Assembly, Pakistan*
5. *Secretary, Senate of Pakistan*
6. *Commissioner, Islamabad*
7. *Inspector General Police, Islamabad*
8. *All Executive Officers of the Cantonment Boards.*
9. *All Administrative Secretaries of Local Government, Islamabad Capital Territory.*
10. *All Heads of Statutory Bodies Established under Federal Law.*
11. *All Registrars of Islamabad High Court, Federal Shariat Court, Supreme Court.*
12. *All heads of Boards, Commissions, Councils, Special Institutions, NGOs, Companies Substantially Funded by Federal Government.*

Subject: Proactive Disclosure of Information

Section 5 of the Right of Access to Information Act 2017 pertains to the 'Publication and the Availability of the Record' and its sub-section (1) is as under:

The principal officer of each public body shall, within six months of the commencement of this Act, ensure that the following categories of the information and record are duly published including uploading over the internet or in a manner which best ensures that these are accessible subject to reasonable restrictions based on limited resources;

(Complete text of the Section 5 enclosed for your convenience).

In exercise of the powers vested in the commission under Section 20 (1) (a) and € of the Right of Access to Information Act 2017, you are directed to:

1. Take steps to implement Section 5 of the Right of Access to Information Act 2017;
2. Document constraints, if any, in the implementation of Section 5 of the Right of Access to Information Act 2017; and
3. Submit compliance report to the commission within 20 working days of the receipt of this LETTER.

Mohammad Azam
Chief Information Commissioner